

**SECRET**  
**FILED**  
**RETURN TO**  
**RECORDS MANAGEMENT DIV**

2 August 1956

Chief, Management Staff

25X1A9  
A

Chief, O&amp;M Staff (DD/P Area)

Area Weekly Report for Period 25 July Through 1 August 1956

1. Accomplishments

## a. T/O's Processed

	<u>Examiner</u>	<u>Control Number</u>	<u>Org. Element</u>	<u>No. Positions</u>
25X1A9A	<input type="text"/>	(1) MS-918	WE	2
		(2) MS-933	FE	2
25X1A9A	<input type="text"/>	(3) MS-914	RI	3

## b. Other

	<u>Examiner</u>	
25X1A9A	<input type="text"/>	Completed report on 15 Business Analyst positions of <input type="text"/> in regard to career service designation and T/O listing.
25X1A9A	<input type="text"/>	One Diebold Super Elevator File has been installed in Numbering Section, RI and 2 adjustable stools have been installed in the <input type="text"/> RI as recommended by the Management Staff DD/P Area.

25X1A2  
G25X  
12. Current Assignments

	<u>Examiner</u>	<u>Project or Control Number</u>
25X1A9A	<input type="text"/>	(1) MS 6-44, Administrative Burden at Small Stations
		(2) MS 6-32, Follow-up on National Agency Name Check Project
		(3) MS-888, OC, Supplemental Programs Division T/O, <input type="text"/>
25X1A9A	<input type="text"/>	(4) MS 6-42, CS Information Reports Distribution Analysis and Procedures

25X9A  
2**SECRET**

Project or Control Number

\_\_\_\_\_

(6) MS-923, DD/I-FE, Establishment of Positions [redacted]

A

25X1A8

A

(8) MS-932, EE, Establishment of   
 Positions

(9) MS-934, TSS, Realignment of FE T/O,  
☐ Positions

25X9A

2

1

(10) MS 5-38, T/O System Analysis, Manpower Control

(11) MS 6-30, DD/P Forms Program

(12) MS 6-34, DD/P Reports Management Program

(13) MS 6-46, DD/P Business Machines Facilities

25X1A9

A

**SECRET**